


# Laporan Aktiviti ASAS MICROSOFT

ITEM JENIS	INFORMATION MAKLUMAT	NOTES NOTA																										
<b>Name of event</b> Nama acara / program	ASAS MICROSOFT (word, powerpoint, publisher, dan excel dan KDB)																											
<b>Date &amp; Time</b> Tarikh & Masa	27 DAN 28 OGOS 2016 SABTU DAN AHAD 10.00 PAGI – 1.00 PETANG 2.30 PETANG – 5.30 PETANG																											
<b>Location</b> Lokasi	PERPUSTAKAAN DESA KAMPUNG REPOHBATU KURAU																											
<b>Purpose</b> Tujuan	MINGUATKAN ASAS PENGGUNAAN MICROSOFT																											
<b>Details of recipients</b> Butiran Penerima	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">BIL</th> <th style="text-align: center;">NAMA</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td>NUR AINA SOFEA BT MOHAMAD YUNUS</td></tr> <tr><td style="text-align: center;">2</td><td>AL-HUSNA BT MOHD NIZAM</td></tr> <tr><td style="text-align: center;">3</td><td>NURUL SHUHADA BT MOHD NIZAN</td></tr> <tr><td style="text-align: center;">4</td><td>PUTRI BALQIS BT MUHAMAD NAZIRA</td></tr> <tr><td style="text-align: center;">5</td><td>NUR ANISHA BT ABDULLAH</td></tr> <tr><td style="text-align: center;">6</td><td>NUR HIDAYAH BBT MAT LAZIM</td></tr> <tr><td style="text-align: center;">7</td><td>MOHAMAD NASRULLAH B MOHD GHAZI</td></tr> <tr><td style="text-align: center;">8</td><td>NUR AUNI LIANA BT MOHAMAD ZUBIR</td></tr> <tr><td style="text-align: center;">9</td><td>NURUL SAKINAH BT SHAHIDAN</td></tr> <tr><td style="text-align: center;">10</td><td>ROBIATUL ADAWIYAH BT MAZLAN</td></tr> <tr><td style="text-align: center;">11</td><td>HANIF NAZMI B MOHD RIZAL</td></tr> <tr><td style="text-align: center;"> </td><td> </td></tr> </tbody> </table>	BIL	NAMA	1	NUR AINA SOFEA BT MOHAMAD YUNUS	2	AL-HUSNA BT MOHD NIZAM	3	NURUL SHUHADA BT MOHD NIZAN	4	PUTRI BALQIS BT MUHAMAD NAZIRA	5	NUR ANISHA BT ABDULLAH	6	NUR HIDAYAH BBT MAT LAZIM	7	MOHAMAD NASRULLAH B MOHD GHAZI	8	NUR AUNI LIANA BT MOHAMAD ZUBIR	9	NURUL SAKINAH BT SHAHIDAN	10	ROBIATUL ADAWIYAH BT MAZLAN	11	HANIF NAZMI B MOHD RIZAL			
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<b>Details of contribution</b> Butir-butir berkaitan dengan aktiviti	TIADA																											
<b>Benefits of the contribution</b> Kebaikan / kelebihan aktiviti	MENAMBAH ILMU SEDIA ADA DALAM PENGGUNAAN MICROSOFT																											
<b>Name of VIP</b> Nama VIP	MOHAMAD RIDZUAN BIN MOHD YUSOF PENGURUS PI1M SITI NUR AFNI BINTI TAZIDIN P.PENGURUS																											
<b>Name of guest VIP</b> Nama tetamu daripada VIP	TIADA																											
<b>Main execution</b> Pelaksanaan aktiviti utama	KELAS BERMULA 10.00 PG – 12.00 TGH HARI 12.00 TGH HARI – 1.00 PTG PRACTICE APA YANG DI PERLAJARI KELAS BERMULA 2.30 PTG – 4.30 PTG 4.30 PTG – 5.30 PTG PRACTICE APA YANG DI																											

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	<i>PERLAJARI</i>	
Supporting activities Aktiviti Sokongan	<i>TIADA</i>	
Other participants Peserta Lain	<i>TIADA</i>	
Photo caption Keterangan gambar	 <p>The first photograph shows a group of students sitting around a table in a library, working on laptops. The second photograph shows a long table with many students working on laptops. The third photograph is a close-up of a student using a laptop.</p>	

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Translation Terjemahan	<i>TIADA</i>	
Supporting documents Dokumen Sokongan	<i>TIADA</i>	

**PLEASE SUBMIT YOUR WRITTEN REPORT & PHOTOS BASED ON THIS GUIDE TO  
THE CONTENT APPLICATION DEVELOPMENT DEPARTMENT WITHIN ONE WEEK OF  
THE EVENT**

**SILA KEMUKAKAN LAPORAN BERTULIS & GAMBAR-GAMBAR BERLANDASKAN  
PANDUAN YANG DIBERIKAN DAN HANTAR KE JABATAN PEMBANGUNAN APLIKASI  
KANDUNGAN DALAM TEMPOH SEMINGGU SELEPAS ACARA / PROGRAM  
BERLANGSUNG**